Completion Report Form
for
Perkins Title I, Program Improvement, and Leadership
Strategies and Projects

One report should be completed for each strategy or project.

A. Campus  Hawaii Community College

B. Strategy Title  E-learning _______ Technology Learning Software

C. Proposer Name:  Melanie Higa  E-mail:  higaml@gmail.com

D. Project Description  (from approved proposal, abbreviated)

E. Activities Planned/Completed  (Add/Delete lines as necessary)

<table>
<thead>
<tr>
<th>Activities Planned (from proposal)</th>
<th>Completed?</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC Circuits</td>
<td>No</td>
</tr>
<tr>
<td>DC Circuits</td>
<td>No</td>
</tr>
<tr>
<td>Wiring, Connectors, and Cables</td>
<td>No</td>
</tr>
</tbody>
</table>

If some activities in the plan were not completed, the campus should provide a brief explanation of why (e.g., after x recruitments a qualified counselor could not be found, delays in hiring, delays in purchasing, etc.)

The trainers have not been launched in the classroom. There were several setbacks that occurred which prolonged the process.

The Perkins grant was awarded August 2, 2012. Due to the cost of the equipment exceeding $25000, the purchase had to go through several levels of approval, which took some time. Also, a sole source document had to be produced in order to justify the purchase of the products before the money could be allocated for purchase. In addition, the vendor was required to register with the Hawaii Compliance Express in order to obtain the certificate of vendor compliance.

When all the paper work was in-line, the equipment was purchased and received June 24, 2013. Upon arrival, I put in a work order to Academic Computing (ACU) on July 31, 2013 to help host the software that runs the trainers. There are special server requirements necessary to run the trainer software. August 12, 2013, ACU replied and said they are not able to accommodate the request. School started August 26, 2013 which did not leave enough time to purchase a server/software to host the trainers.

At this time, I have no data to report. I would be happy to supply data when the trainers have been properly set-up.
In order to meet the spring 2013 deadline, I will need to acquire a server with SQL server and Windows Server software running on it. A lot of time will be spent troubleshooting and testing. I would allocate 2-3 weeks for troubleshooting the software and hardware. This will need to be accomplished over the winter break in order to have it running in the spring.

F. Performance Indicators Addressed, Effectiveness Measures, and Expected Outcomes

<table>
<thead>
<tr>
<th>Performance Indicators, Effectiveness Measures, Expected Outcomes (from proposal)</th>
<th>Results</th>
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</thead>
<tbody>
<tr>
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</table>

*If the results were less than expected or something other than expected, e.g., a key piece of equipment or software is no longer available, not enough students opted to utilize the service/program, etc.*
G. Impact (qualitative and quantitative)
   e.g. A ___ % increase (from # to #) in students that passed x.
   A ___% increase in students used a particular service (from x to y).
   A decrease in the number of complaints re: .... (from x/sem to y/sem)
   Project Effectiveness Measures/Outcomes:

H. Expenditure Report (Suggestion: use original budget spreadsheet and add a column to show actual expenses and total). Be sure to highlight or notate changes from original budget plan.

The amount expended has been added to the right most column of the spreadsheet. The difference in amount budgeted and the amount expended is highlighted. The tax and shipping were not accounted for in the original quote.

<table>
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<tr>
<th>ITEM</th>
<th>MODEL</th>
<th>DESCRIPTION</th>
<th>QTY</th>
<th>UNIT PRICE</th>
<th>Amount Budgeted</th>
<th>Amount Expended</th>
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